

**Indiana County Community Action Program, Inc.**

PO Box 187  
827 Water Street  
Indiana, Pennsylvania 15701

NON-PROFIT ORGANIZATION  
U. S. POSTAGE PAID  
PERMIT NO. 23  
INDIANA, PA 15701



<<NAME>>  
<<INFO>>  
<<ADDRESS>>  
<<CITY\_ST>>  
<<ZIP>>

---

# ANNUAL REPORT

**Indiana County Community Action Program, Inc.**

**July 1 , 2004 to June 30, 2005**

**Helping People ... Changing Lives**

## **Mission of a Community Action Agency**

To make the entire community more responsive to the needs and interests of the poor and to encourage self-sufficiency. Our effectiveness is determined, not only by the services we directly provide, but also by the improvements and changes we encourage in the community's attitudes and practices toward the poor.

Indiana County Community Action Program, Inc. (ICCAP)  
PO Box 187, 827 Water Street, Indiana, PA 15701  
Phone: 724-465-2657 Fax: 724-465-5118  
E-mail: [sdill@iccap.net](mailto:sdill@iccap.net)

---

**Indiana County Community Action Program, Inc.**  
Comparative Statement of Revenue and Expenses

Revenue

Pennsylvania Department of Community and Economic Development

• Community Service Block Grant (& contracts)	\$ 280,262
• Supported Work Program	161,004
• Weatherization	325,681

Pennsylvania Department of Public Welfare

• HSDF—Homeless Case Management	56,930
• HSDF—Adult Services Case Management	30,294
• Financial Skills Education	26,215
• Bridge Housing Program	57,345
• Housing Assistance Program	151,959
• Housing Counseling	27,700

Pennsylvania Department of Agriculture

• TEFAP Commodities	155,470
• State Food Purchase Program	117,536

Other

• Emergency Food and Shelter Program	22,624
• Welfare to Work	91,902
• Department of Energy	165,537
• Emergency Shelter Grant Program	113,995
• GPU and Dominion Gas Weatherization	71,700
• Homeowner’s Emergency Mortgage Assistance Program	20,896
• HUD & Agency Donated Goods	115,277
• Other	587,499

**Total Revenue** **\$ 2,579,826**

**Revenue Summary**

• Federal, State, Local Grants	\$ 2,191,053
• Performance Based Contracts	140,732
• Miscellaneous/Other	248,041

**Total Revenue** **\$ 2,579,826**

Expenses

Salaries/Wages	\$ 751,524
Fringe Benefits/Taxes	263,932
Contracted Services	77,803
Repairs and Maintenance	73,629
Direct Client Assistance	686,418
Food	420,660
Other	324,353

**Total Expenditures** **\$ 2,598,319**

**Total Expenditures over Revenue:** **\$ 18,493**

- Served 1,265 individuals through the Penelec (GPU) Customer Assistance Program (PenCAP).

**Outreach / Case Management**

- Provided educational information and referral services to 11,305 individuals through distribution of agency and program specific brochures, CANDIDS newsletter, telephone contacts and agency “walk-ins.”
- Completed 653 needs assessment surveys ascertaining life challenges and problems faced by the low-income population.
- Identified 3,592 individuals in need of ICCAP and/or other Indiana County Human Service Agency services through an agency-wide intake process.
- Provided comprehensive case management to 1,900 individuals, increasing knowledge and decreasing barriers, promoting self-sufficiency.

**Representative Payeeship Program**

- Provided representative payee services to 102 Indiana County mental health consumers.
- Provided representative payee services to 15 Armstrong County mental health consumers.

**Volunteer / Donations Program**

- Received non-cash donations valued at \$131,459.
- Provided school supplies and clothing to 403 children through the 2004 Back-to-School Project.
- Provided 220 homeless individuals with household furnishings and other needed items.
- Trained 44 individuals through a supported work program for warehouse employment.

This publication is funded in part by the Pennsylvania Department of Community and Economic Development, Office of Community Services.

**Project LIGHT (Life Improvement through Goals, Housing and Transportation)**

- Provided 35 individuals (20 adults and 15 children) with supportive and permanent housing and case management services.
- Assisted 19 of the adults in obtaining employment.

**Rental Properties**

- ICCAP continues the management of Parkhill Apartments, a 12-unit complex located in Josephine, Pennsylvania, and management of seven apartments located in Blairsville, Pennsylvania, serving 45 individuals.

**USDA Rural Development 502, 504 Programs**

- Served 64 consumers by counseling and/or packaging loan or grant applications to secure or improve housing.

**Welfare-to-Work Transportation Project**

- Provided 277 individuals with transportation options in order to maintain their employment.

**Supported Work Program (SWP)**

- Provided intensive case management to affect a positive and gradual introduction to work for 49 Indiana County residents who received Temporary Assistance to Needy Families (TANF).
- Provided counseling to each participant with a focus on job retention.
- All participants who completed the five-week training were placed in unsubsidized employment.
- Met with employers to explain the benefits of hiring Supported Work Program participants, including federal and state tax incentives available to employers.
- Job coaching and case management services provided to Supported Work Program participants while employed at no cost to the employer.
- Developed partnership with telemarketing employers in recruiting and hiring qualified SWP participants.
- Developed intake counseling service program with Indiana County Jail.
- Workers 2000—Updated brochure providing employers with information on the benefits of hiring Welfare-to-Work participants in the Supported Work Program.

**Weatherization / Usage Reduction**

- Weatherized 149 low-income homes using more than \$310,033 of locally purchased materials.
- Provided energy conservation education to 172 people.
- Reduced electric consumption by 69 homes (216 individuals) through the Penelec (GPU) Low-Income Usage Reduction Program.
- Weatherized four houses (18 individuals) through the Dominion Peoples Natural Gas Be-Weatherwise Weatherization Program.
- Replaced 74 furnaces in low-income homes.

**ICCAP STAFF**

Barbara Andresky  
Susan Bella  
Stephen Bondra  
John Buckshaw  
Mary Ann Buterbaugh  
Tammy Castle  
Charles Chappell  
Gerald Chutorich  
Jeffrey Cohen  
Melissa Custer  
Sandra Dill  
Bryan Everhart  
Michelle Faught  
Don Ferra  
Adam Fleek  
Randy Foster  
Mary Shauna Frazee  
Daniel Gamble  
Deborah Graff  
Tina Gray  
Amanda Harber  
Meredith Harber  
Sandra Harber  
Carrie Hill

David Hoe  
Mike Ickes  
Minta Livengood  
Greg Lonesky  
Shirley Marshall  
Debbie Martin  
Marlene Meagher  
Jesse Miller  
Joan Moses  
Gayle Moyer  
Linda Myers  
Wendy Nemeth  
Rodney Patterson  
Ronald Powell  
Michael Rentko  
Michael Rigenbach  
JR Sherburne  
Fran Slansky  
Kristin Staats  
Nancy Staller  
Lorna Vite  
Vicky Wheeler  
Brenda Yeager  
Julie Zetkolic

**ICCAP BOARD MEMBERS**

Gerald Blair  
Bob Carter  
Nancy Connor  
Karen Cyphert  
Olivia Daldoss  
Mike Donnelly  
David Flowers, Treasurer  
John E. Frank  
David Frick  
Mark Geletka, Secretary  
Mae Hamilton, President  
Bob Lankard  
Fred Moreau  
Carol Orr  
Rodney Ruddock  
Linda Rudy  
Bernie Smith  
Peggy Tantlinger  
Brenda Teal  
Donna Tenney  
Sam Titus  
Megan White, Vice President

ICCAP'S 827 Water Street Office in Indiana has extended office hours until 7:00 every Tuesday evening for clients who cannot schedule appointments between 8:30 a.m. and 4:30 p.m.

## ICCAP PROGRAM ACCOMPLISHMENTS—2004 to 2005

### Energy Assistance Programs

- Provided information and/or financial assistance with utility services to 1,050 individuals through \$1 Energy, Emergency Food and Shelter Program (EFSP), Dominion Peoples' Customer Assistance Program (CAP), Columbia Gas Customer Assistance Program (CAP) and Church Crisis Program.

### Family Savings Account

- Had 16 active individuals in the Family Savings Account Asset Building Program.
- Participants saved a total of \$15,590.
- Graduated six individuals who used the money for education, home purchase or home repair.

### Food Program

- Food program volunteers donated over 10,252 hours to the food pantries in their local communities.
- Distributed food totaling 804,893 pounds.
- Distributed 162,468 pounds of Commodity Supplemental Food Program food to 390 income and program-eligible, Indiana County individuals.
- Increased the number of Indiana County Food Stamp Program participants by 1,453 individuals.
- 11th Annual "Souper" Bowl Sunday, with 42 participating churches, netted over \$6,351.
- 13th Annual National Association of Letter Carriers' Food Drive collected 5.2 tons of food.
- 17th Annual Care and Share Day, co-sponsored with The Indiana Gazette, raised \$7,000 and collected over 7 tons of non-perishable food.
- 11th Annual IUP Food and Nutrition Class food drive collected 1,800 pounds of food and raised \$2,606.
- Received 1,200 pounds of venison through "Hunters Sharing the Harvest."
- Distributed 1,500 KDKA Turkey Certificates.
- Coordinated the 2nd Annual Human Services Council Blood Drive, with ICCAP donating 86 pints to the American Red Cross.

### Housing

#### Adult Services Case Management

- Provided case management, information and referral to 694 low-income individuals, in order to promote an independent, self-reliant lifestyle.
- Assisted 25 households in obtaining transportation to social service agencies through the administration of the Social Service Transportation Program.

### Home Equity Conversion Mortgage (HECM)

- Counseled 11 older homeowners concerning reverse mortgages.

### Bridge Housing (SteppingStone)

- Provided 3,509 nights of shelter to seven single-parent families, including 11 children.
- Increased the ability of these families to reach self-sufficiency by providing comprehensive goal planning, case management and supportive services.

### Homeless Case Management

- Provided Homeless Case Management to 105 individuals, including intervention and referrals which promoted an independent, self-reliant lifestyle for homeless individuals and families.

### Homeowner's Emergency Mortgage Assistance Program (HEMAP)

- Counseled and processed emergency mortgage applications for 365 individuals affected by unemployment or other circumstances beyond their control.

### Housing Counseling / Housing Assistance Program

- Provided \$108,463 in rent and security deposits to Indiana County landlords on behalf of homeless individuals and secured homes for 560 homeless persons.
- Provided tenant-landlord negotiations to help 161 individuals resolve problems.
- Provided life skills education to 73 individuals.
- Provided four Fair Housing Workshops in coordination with the Pennsylvania Humans Relations Commission.
- Provided five other trainings to other social service agencies and staff, tenants and members of the Indiana County Rental Association.
- Distributed 850 Tenant-Landlord/Fair Housing brochures at food distributions, presentations; and to social service organizations, housing counseling, and life skills clients.

### PHFA/HOI Housing Counseling Network

- Conducted 23 seminars for first-time homebuyers under the PHFA low-income loan program.

### PATHWAY Homeless Shelter

- Provided 5,864 nights of shelter to 131 people, including 87 adults and 44 children.
- Received weekly donations of food and paper products from the Indiana Giant Eagle store.
- Received weekly donations from BiLo in Blairsville, Giant Eagle in Indiana and Long John Silvers of Indiana and Blairsville.
- A number of businesses, organizations, churches, schools, and individuals throughout Indiana County and surrounding areas gave contributions of cash, linens, clothes, food, personal care items, furniture, and cleaning supplies to PATHWAY—donations received were valued at \$37,007.